



Insert Date

Insert Customer Name
Insert Customer Mailing Address

Re: Final Request for Septic Inspection for _____[insert service address]

FINAL REQUEST

Dear Irish Beach Water District Parcel Owner:

Irish Beach Water District Resolution 2025-07 requires that all septic tanks in the Irish Beach Water District be inspected and pumped, if necessary, every five years by a registered sanitarian or a qualified septic tank operator. This resolution was passed to comply with California Regional Water Quality Control Board Order Number 93-10.

On _____[insert date of second notice] we sent a second request to provide documentation of inspection of the septic system located at _____[insert service address]. As of the date of this letter, we have not received the requested documentation. As a result, we are issuing a final request and have applied an administrative fee of \$37.00 to your account.

According to our records, the last time your septic tank was inspected/pumped was _____[insert date of last inspection report]. If your records indicate that you have had your tank inspected / pumped within the last five years, please provide the District with documentation of the inspection and we will update our records accordingly.

Please arrange to have your septic tank inspected and pumped, if necessary, and submit confirmation that a septic inspection has been scheduled by _____[insert date 10 business days after the date of the letter].

The District must receive verification of completion of the inspection by _____[insert date 30 days after the date of the letter], or your property will be declared a public nuisance, and you will be issued a Water Service Disconnection Notice.

For your convenience, we are including a list of several local septic service companies:

Ricca's A-1 Septic Services:	707-937-0496
Fort Brag Septic:	707 964-1157
Thompson's Porta-septic Service:	707 964-1172
Redwood Rooter	707-972-9348
Silva Septic	707-462-8304

If you have any questions, please contact me at (707) 882-2892 or irishbeachwaterdistrict@gmail.com.

Sincerely,

/s/ Khadine Forbes
Khadine Forbes, Staff Assistant

Irish Beach Water District
General.Manager@IBWD.org

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IrishBeachWaterDistrict@gmail.com

www.IBWD.org
707-882-2892